



**LICENSING COMMITTEE**  
**August 17, 2016**

**SUBJECT: LICENSING PROGRAM REPORT**

**4**

**ACTION: RECEIVE LICENSING PROGRAM REPORT**

**RECOMMENDATION**

Receive and file the status update report on Licensing Unit activity.

**ISSUE**

This status report highlights key statistics of BPM's Licensing Unit and other Licensing activity of note since last reported at the May 11, 2016 meeting of the board.

**DISCUSSION**

The following data below list current and up to date information for all licensing statistics, including new licenses and renewals.

**A. Licensing Statistics**

The following Licensing Reports reflect a current capture of licensing statistics including new licenses and renewals during FY15/16 Quarter 4 running from April 1, 2016, through June 30, 2016.

**1. Licensing Statistics – New Licenses Issued, Year over Year Comparison**

This report provides a comparison of BPM licenses that have been issued during the three previous fiscal years for 12/13, 13/14, 14/15 and those issued to date for FY15/16. In FY12/13, BPM issued 66 permanent licenses; FY13/14, 69 permanent licenses; FY14/15, 70 permanent licenses; FY 15/16, 79 to date. For a grand total of 284 newly licensed DPMs in the last four fiscal years.

A breakdown of licensing data includes the number of Initial Applications received that are currently pending. Of the 29 pending applications, 4 candidates have recently completed their packages.

## **2. Licensing Statistics - Renewal Data and Renewal Data Breakdown**

This report provides an overview of license renewal data for start of the new FY 15/16 for which full reporting data is available and running from April – June 2016. In the month of April, 104 license renewals were mailed out with 87 license renewals by end of month. During the month of May, 89 renewals were mailed with a total of 87 license renewals by the end of month renewal period. June saw 83 license renewals mailed with 76 licenses renewed. For licentiates that did not comply with renewal requirements, Delinquent Renewal Notices were mailed to all pending renewals 30 days after license expiration.

License renewal data is broken down to those to include those that have filed for a Retired, Military, Disabled or Inactive modifier. Also included is the number of licensees in delinquent status in addition to those whose status has changed from Active to Cancelled, Revoked, Surrendered or Reinstated.

## **3. Licensing Statistics - Residents**

This report reflects the Resident licensee base to date. BPM currently has 37 1<sup>st</sup> Year Residents; 40 2<sup>nd</sup> Year Residents; and 41 3<sup>rd</sup> Year Residents. The resident academic year started on July 1, 2015 and will end on June 30, 2016. There was one resident added to our 3<sup>rd</sup> Year Resident rotation list, bringing our resident license total count to 122.

## **B. BreZE System Update**

The following details BreZE System updates that BPM currently is working on:

- 1. Online License Application Functionality Update** – Online License Application functionality is running smoothly. As with any new process and functionality, there were a few bugs but BPM worked closely with our developers to resolve the issue right away. To date, no new issues have arisen.
- 2. Online License Renewal Functionality Update** – BPM is still in the beginning stages of planning and development for online renewals and we are working closely with our developers and DCA to implement this functionality. The go-live date originally set for July 2016 has been pushed out farther; no date has been established yet but we are hopeful by year end.

## **C. Continuing Medical Education (CME) Audit**

A CME audit is currently in progress for those licensees that have expiration dates of July 31, 2016, August 31, 2016 and September 30, 2016. A larger pool of 112 candidates has been selected for this year's audit to gather statistical data and ensure our licensees are in compliance. CME Audit history dating back to 2004, shows that previous candidate pools have been had 20 candidates per year during a single month. In 2015, the candidate pool was raised to 74 candidates, during a single month. This

year's audit criteria was again raised to select a larger candidate pool and spread out over a three month period.

#### **D. June 2016 APMLE Part III Examination Results**

The Part III exam held on June 1<sup>st</sup> had a pass rate of 90% with four examinees not passing by the National Boards standards. The next part III exam is scheduled for December 7, 2016. Registration information and credit card payment is now available via the NBPME website.

#### **E. Implementation Plan for newly passed Legislative affecting Licensing**

Effective January 1, 2016, the following bills have been passed into Legislative and affect the Licensing Program.

i. **[SB 1155](#) (Morrell) Professions and vocations: licenses: military service**

This bill would require every board within the Department of Consumer Affairs to grant a fee waiver for the application for and the issuance of an initial license to an individual who is an honorably discharged veteran.

Staff is cognizant of the new statutory provisions and will ensure that they are appropriately followed.

ii. **[SB 1348](#) (Cannella) Licensure applications: military experience**

This bill would require each board, with a governing law authorizing veterans to apply military experience and training towards licensure requirements, to modify their application for licensure to advise veteran applicants about their ability to apply that experience and training towards licensure requirements.

BPM staff has been fully briefed on this new statutory provision and is currently looking at our DPM licensing and education requirements and wish to evaluate the education, training and experience obtained in the armed services to determine if military training or education may be used to satisfy a requirement for licensure.

#### **F. BPM Quarterly Timeline**

Provided for Committee planning purposes and review is a 3-month timeline to enhance committee situational awareness for pertinent dates and approaching deadlines.

#### **NEXT STEPS**

Staff will continue to maintain the licensing program current, continue operations without backlog and provide excellence of service within resources in keeping with the

importance of licensing effectiveness in consumer protection and efficient use of public resources.

**ATTACHMENTS**

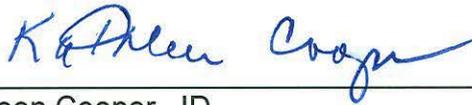
- A. Licensing Statistics –New Licenses Issued (Year/Year Comparison)
- B. Licensing Statistics – Renewal Data Quarter 4 (April – June 2016)
- C. Licensing Statistics – Residents
- D. BPM Quarterly Timeline

Prepared by: Kia-Maria Zamora, Licensing Unit Coordinator



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Kia-Maria Zamora  
Licensing Unit Coordinator



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Kathleen Cooper, JD  
Interim Executive Officer

**Board of Podiatric Medicine**  
**Licensing Statistics - New Licenses Issued**  
**Year over Year Comparison**

**New Licenses Issued by Fiscal Year**

	<b>FY 12/13</b>	<b>FY 13/14</b>	<b>FY 14/15</b>	<b>FY 15/16</b>
July	9	8	5	7
August	3	8	3	2
September	4	2	3	3
October	4	1	2	1
November	4	3	2	2
December	0	1	7	6
January	2	5	4	4
February	5	3	4	11
March	9	12	14	5
April	10	10	9	1
May	8	7	4	21
June	8	9	13	16
<b>New Licenses Issued by Fiscal Year</b>	<b>66</b>	<b>69</b>	<b>70</b>	<b>79</b>

**Current / Active License Total**

	<b>FY 12/13</b>	<b>FY 13/14</b>	<b>FY 14/15</b>	<b>FY 15/16 (Apr – Jun)</b>
Current / Active Licenses by Fiscal Year	1955	1966	2023	2171

**Initial License Application Pending Total**

	<b>Incomplete</b>	<b>Completed</b>	<b>Total to date</b>
Initial License Application Pending	25	4	29

**Board of Podiatric Medicine**  
**Licensing Statistics – Renewal Data**  
**Quarter 4 Report (April – June 2016)**

**Renewal Data**

	Renewals Sent	Renewed	Pending Renewal
April	104	87	17
May	89	87	2
June	83	76	7
<b>Total</b>	<b>276</b>	<b>250</b>	<b>26</b>

**Renewal Data Breakdown**

	<b>Apr – Jun 2016</b>
Renewed – Current	250
Renewed – Disabled	6
Renewed – Military	2
Renewed – Retired	9
Renewed – Inactive	3
Delinquent (includes prior months)	231
Cancelled	0
Revoked	0
Surrendered	0
Reinstated	0

**Board of Podiatric Medicine**  
**Licensing Statistics – Residents**  
**Quarter 4 Report (April – June 2016)**

**Resident Licenses**

	<b>Resident Academic Period July 1, 2015 – June 30, 2016</b>
1 <sup>st</sup> Year Resident	37
2 <sup>nd</sup> Year Resident	40
3 <sup>rd</sup> Year Resident	41
3 <sup>rd</sup> Year Resident Rotation	4

**Totals**

	<b>Resident Academic Period July 1, 2015 – June 30, 2016</b>
Total Resident Licenses	122



# BPM Calendar

