

**BOARD OF PODIATRIC MEDICINE
MARCH 4, 2016**

SUBJECT: LICENSING PROGRAM REPORT

ACTION: RECEIVE LICENSING PROGRAM REPORT

RECOMMENDATION

Receive and file the status update report on Licensing Unit activity.

ISSUE

This status report highlights key statistics of BPM's Licensing Unit and other Licensing activity of note since last reported at the November 13, 2015 meeting of the board.

DISCUSSION

The following data below list current and up to date information for all licensing statistics, including new licenses and renewals.

A. Licensing Statistics

The following Licensing Reports reflect a current capture of licensing statistics including new licenses and renewals during FY15/16 Quarter 2 running from October 1, 2015, through December 31, 2015.

1. Licensing Statistics – New Licenses Issued, Year over Year Comparison

This report provides a comparison of BPM licenses that have been issued during the three previous fiscal years for 12/13, 13/14, 14/15 and those issued to date for FY15/16. In FY12/13, BPM issued 66 permanent licenses; FY13/14, 69 permanent licenses; FY14/15, 70 permanent licenses; FY 15/16, 21 to date. For a grand total of 226 newly licensed DPMs in the last three fiscal years.

A breakdown of licensing data includes the number of Initial Applications received that are currently pending. Of the 30 pending applications, 2 candidates have recently completed their packages. They have been fully vetted and certified by

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Committee Members:
Melodi Masaniai, Chair
John Cha

BPM licensing staff as having satisfactorily met the requirements for podiatric licensure as set forth in the Medical Practice Act. Accordingly, letters of recommendation for both candidates have been duly issued and forwarded to the Medical Board of California for licensure pursuant to section 2479 of the California Business and Professions Code. The Medical Board has yet to take any action to issue the certificates to practice podiatric medicine. It is hoped that the Medical Board Division of Licensing will address the matter shortly and issue the certificates as required under sections 2004(h), 2479 and 2486 B&P. 3 additional candidates are expected to be recommended for licensure within a week as of the time of this writing.

2. Licensing Statistics - Renewal Data and Renewal Data Breakdown

This report provides an overview of license renewal data for start of the new FY 15/16 for which full reporting data is available and running from October – December 2015. In the month of October, 93 license renewals were mailed out with 87 license renewals by end of month. During the month of November, 102 renewals were mailed with a total of 96 license renewals by the end of month renewal period. December saw 93 license renewals mailed with 85 licenses renewed. For licentiates that did not comply with renewal requirements, Delinquent Renewal Notices were mailed to all pending renewals 30 days after license expiration.

License renewal data is broken down to those to include those that have filed for a Retired, Military, Disabled or Inactive modifier. Also included is the number of licensees in delinquent status in addition to those whose status has changed from Active to Cancelled, Revoked, Surrendered or Reinstated.

3. Licensing Statistics - Residents

This report reflects the Resident licensee base to date. BPM currently has 37 1st Year Residents; 40 2nd Year Residents; and 41 3rd Year Residents. The resident academic year started on July 1, 2015 and will end on June 30, 2016. There was one resident added to our 3rd Year Resident rotation list, bringing our resident license total count to 122.

B. NBPME (APMLE Exam Part III Results)

The NBPME APMLE Part III examination taken on December 2, 2015 had an 88% pass rate with 29 out of 33 candidates passing the exam. The next examination is scheduled for June 1, 2016. Examinees will need to check the APMLE website for the registration deadline date as it is still to be determined.

C. Implementation Plan for newly passed Legislative affecting Licensing

Effective January 1, 2016, the following bills have been passed into Legislative and affect the Licensing Program.



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i. AB 1352 (Eggman, Chapter 646 Statutes of 2015)

This bill allows an individual to have a guilty plea for drug possession charges changed to a plea of not guilty if he or she successfully completes a deferred entry of judgment treatment program and had their charges dismissed on or after January 1, 1997.

BPM reviews current applicants and found no arrest records with a guilty plea. Staff is cognizant of the new statutory provisions and will ensure that they are appropriately followed.

ii. SB 560 (Monning, Chapter 389, Statutes of 2015)

This bill prohibits the Department and its programs from processing initial license applications that do not contain either a social security number (SSN), individual taxpayer identification number (ITIN), or federal employer identification number (FEIN).

BPM staff has been fully briefed on this new statutory provision and will not process an initial application if any of the identification numbers are not provided. To date, no applications have been submitted without proper identification numbers.

iii. AB 179 (Bonilla, Chapter 510, Statutes of 2015)

This bill excludes healing arts licensees from sexual misconduct violations should they wish to treat their spouse or domestic partner.

BPM staff will seek ways to educate our licensees on this statutory change that clarifies when and how a licensee may treat a spouse or domestic partner.

iv. AB 333 (Melendez, Chapter 360, Statutes of 2015)

This bill authorizes healing arts programs to apply one unit of continuing education credit to licensees for courses taken that results in become an instructor in cardiopulmonary resuscitation (CPR) or automated external defibrillator (AED) training courses, and authorizes healing arts programs to apply two continuing education units to licensees who conduct CPR or AED training for school districts or community colleges.

Should BPM choose to accept these courses as credit towards continuing education requirements, BPM will have to promulgate regulations to allow our licensees to accrue those hours.



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D. BreEZe System Update – Release 2 Deployment

1. **Release 2 Deployment** - The Department of Consumer Affairs (DCA) has successfully deployed the transition of eight additional Boards and Bureaus to the new BreEZe online licensing and enforcement system on January 19, 2016. While the transition required a temporary shutdown of all licensing processes for one business day, the deployment has not caused any backlog.
2. **BreEZe Versa Online (VO) Implementation Update** – BPM is moving forward with online applications. The first phase will only be for applicants applying for a resident DPM license. We are currently in the beginning stages of this process and working closely with our developers to get this implemented by March. Once deployed, applicants will have the option to apply either online via our BreEZe VO system or download the application and applicable forms from our website and mail them in for manual processing.

E. BPM Quarterly Timeline

Provided for Committee planning purposes and review is a 3-month timeline to enhance committee situational awareness for pertinent dates and approaching deadlines.

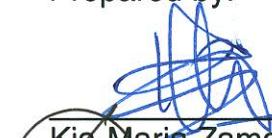
NEXT STEPS

Staff will continue to maintain the licensing program current, continue operations without backlog and provide excellence of service within resources in keeping with the importance of licensing effectiveness in consumer protection and efficient use of public resources.

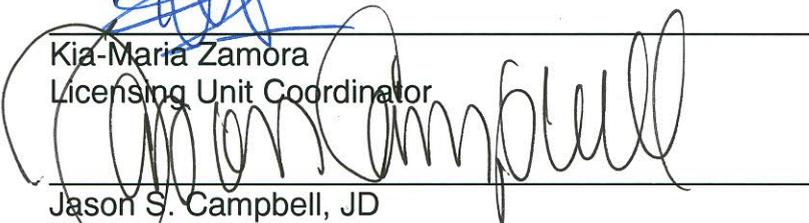
ATTACHMENTS

- A. Licensing Statistics –New Licenses Issued (Year/Year Comparison)
- B. Licensing Statistics – Renewal Data Quarter 2 (October – December 2015)
- C. Licensing Statistics – Residents
- D. BPM Quarterly Timeline
- E. BPM/MBC Podiatric Licensure Requirement Summary
- F. BPM/MBC License Issuance Timeline Metrics

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Licensing Unit Coordinator



Jason S. Campbell, JD
Executive Officer

Board of Podiatric Medicine
Licensing Statistics - New Licenses Issued
Year over Year Comparison

New Licenses Issued by Fiscal Year

	FY 12/13	FY 13/14	FY 14/15	FY 15/16
July	9	8	5	7
August	3	8	3	2
September	4	2	3	3
October	4	1	2	1
November	4	3	2	2
December	0	1	7	6
January	2	5	4	-
February	5	3	4	-
March	9	12	14	-
April	10	10	9	-
May	8	7	4	-
June	8	9	13	-
New Licenses Issued by Fiscal Year	66	69	70	21

Current / Active License Total

	FY 12/13	FY 13/14	FY 14/15	FY 15/16 (Oct – Dec)
Current / Active Licenses by Fiscal Year	1955	1966	2023	2159

Initial License Application Pending Total

	Incomplete	Completed	Total to date
Initial License Application Pending	19	11	30

Board of Podiatric Medicine
Licensing Statistics – Renewal Data
Quarter 2 Report (October – December 2015)

Renewal Data

	Renewals Sent	Renewed	Pending Renewal
October	93	87	6
November	102	96	6
December	93	85	8
Total	288	268	20

Renewal Data Breakdown

	Oct – Dec 2015
Renewed – Current	268
Renewed – Disabled	3
Renewed – Military	1
Renewed – Retired	22
Renewed – Inactive	0
Delinquent (includes prior months)	224
Cancelled	1
Revoked	1
Surrendered	0
Reinstated	0

Board of Podiatric Medicine
Licensing Statistics – Residents
Quarter 2 Report (October – December 2015)

Resident Licenses

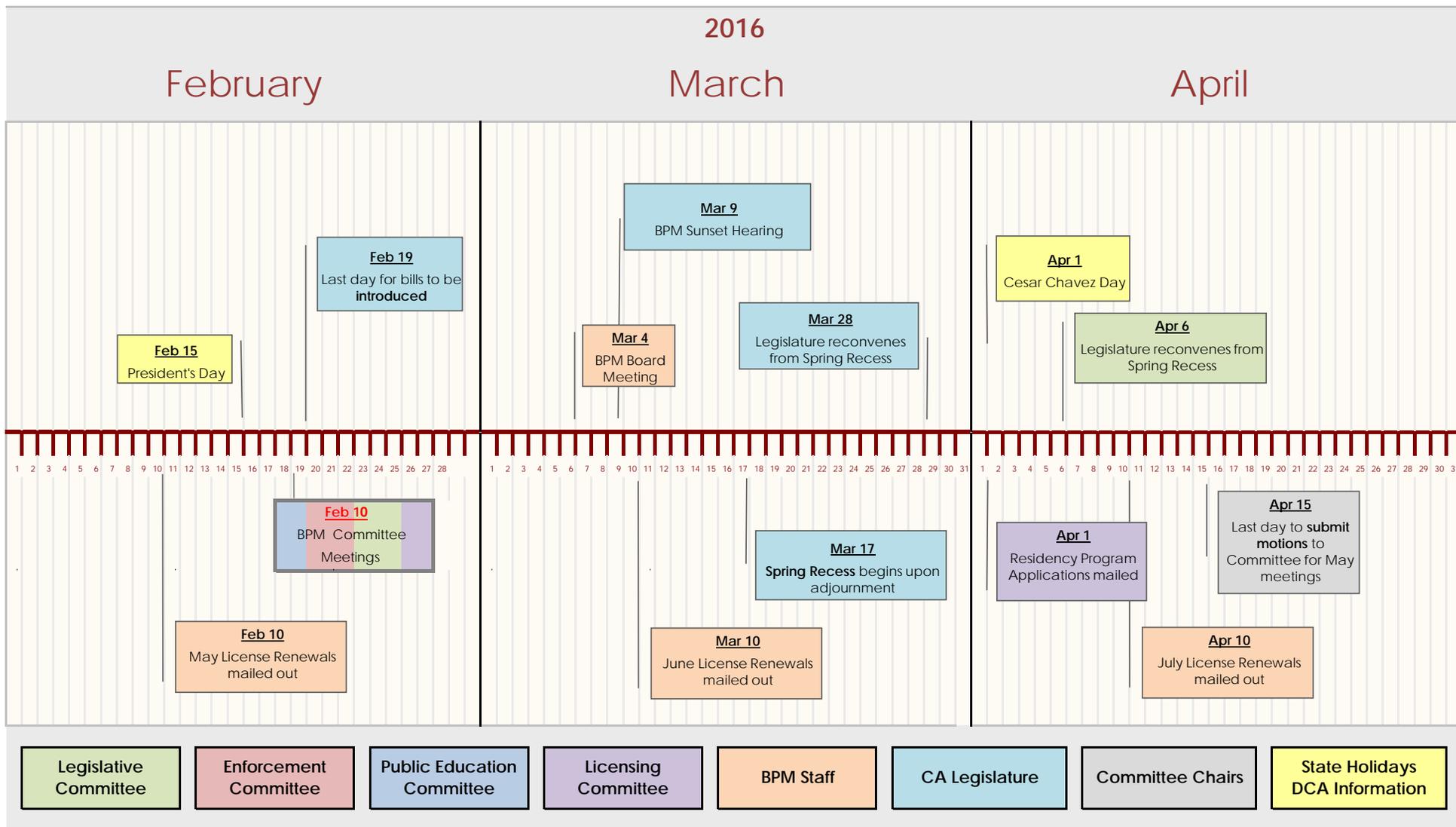
	Resident Academic Period July 1, 2015 – June 30, 2016
1 st Year Resident	37
2 nd Year Resident	40
3 rd Year Resident	41
3 rd Year Resident Rotation	4

Totals

	Resident Academic Period July 1, 2015 – June 30, 2016
Total Resident Licenses	122



2016 Quarterly Calendar





ATTACHMENT E

BPM/MBC Podiatric Licensure Checklist

- Application
- Background Clearance
- Official Postsecondary Education
- Official Podiatric Medical Education
- License Verification/Letter of Good Standing by State Licensing Agency
- Certificate of Approved Residency Training
- Official APMLE reports:
 - Part I
 - Part II
 - Part III (PMLexis)
- M.O.U. for Approved Residency Program Participation/M.O.U. for "Candidate Status" Residency Program Participation
- Disciplinary Databank Report

Prior to BPM certification and recommendation:

- Verified all documents received are primary source verification
 - Payment posting of all fees
 - BreEZe Transaction Checklist Clear
- BPM Certification of Qualifications / Recommendation to MBC

BPM/MBC PODIATRIC LICENSURE CERTIFICATION & RECOMMENDATION TO MBC TO ISSUE DPM LICENSE

Applicant	Applicant Type	ST	Initial Cert & Recommend Date	Application assigned to MBC?	Date App assigned to MBC	Recommend Email Sent?	Date Recommend Email Sent	Signed & Scanned copies to file	Date signed copies to file	Hard copy originals interofficed?	Date hard copy originals interofficed	Follow up email?	3rd Follow up email?	Turnaround time	Date License Issued
1	Resident	CA	1/26/2016	Y	2/9/2016	Y	1/26/2016	Y	1/26/2016	Y	1/26/2016	1/27/2016		22	2/17/16
2	Resident	CA	1/27/2016	Y	2/9/2016	Y	1/27/2016	Y	1/27/2016	Y	1/27/2016			21	2/17/16
3	Resident	CA	2/9/2016	Y	2/9/2016	Y	2/12/2016	Y	2/10/2016	Y	2/10/2016			8	2/17/16
4	Resident	CA	2/9/2016	Y	2/9/2016	Y	2/12/2016	Y	2/10/2016	Y	2/10/2016			8	2/17/16
5	Resident	CA	2/9/2016	Y	2/9/2016	Y	2/12/2016	Y	2/10/2016	Y	2/10/2016			8	2/17/16
6	Resident	CA	2/9/2016	Y	2/9/2016	Y	2/12/2016	Y	2/10/2016	Y	2/10/2016			8	2/17/16
7	Out of State	MI	2/9/2016	Y	2/9/2016	Y	2/12/2016	Y	2/10/2016	Y	2/10/2016			8	2/17/16
8	Out of State	TX	2/9/2016	Y	2/9/2016	Y	2/12/2016	Y	2/10/2016	Y	2/10/2016			9	2/18/16
9	Out of State	TX	2/9/2016	Y	2/9/2016	Y	2/12/2016	Y	2/10/2016	Y	2/10/2016			8	2/17/16
10														0	
11														0	
12														0	
13														0	
14														0	
15														0	