



**EXECUTIVE MANAGEMENT COMMITTEE  
FEBRUARY 10, 2016**

**SUBJECT: BOARD OF PODIATRIC MEDICINE (“BPM”) DRAFT AGENDA FOR  
MARCH 4, 2016 MEETING**

**6**

**ACTION: CONSIDER DRAFT AGENDA FOR MARCH 4, 2016 MEETING**

**RECOMMENDATION**

Receive, consider and discuss the proposed draft agenda for the March 4, 2016 meeting of the full Board.

**ISSUE**

Efficiently planning the agenda for items of business to be taken up at the March 4, 2016 meeting of the Board.

**DISCUSSION**

Attached is the proposed draft agenda for the March 4, 2016 meeting of the full Board. Depending on supplemental motions and or items for future business addressed in Committee meetings of the Board, the draft agenda may be subject to additional revision before finalization and distribution.

**NEXT STEPS**

In accordance with any supplemental direction offered by committee members, staff will update, finalize and distribute the draft agenda in accordance with the requirements of the Bagley-Keene Open Meetings Act.

**ATTACHMENTS**

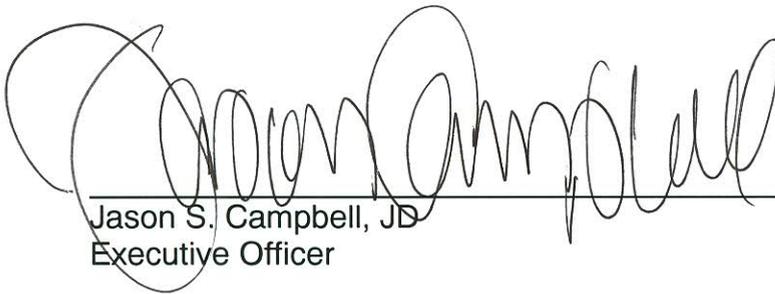
- A. Proposed draft agenda – March 4, 2016

Prepared by: Kia-Maria Zamora



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Kia-Maria Zamora  
Acting Board Secretary



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Jason S. Campbell, JD  
Executive Officer

Friday, March 4, 2015 10:00 AM  
Until conclusion of business

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## AGENDA

Regular Board Meeting  
California Board of Podiatric Medicine  
6001 Bristol Parkway, Suite 100  
Culver City, CA 90230  
Webcast: <http://thedcapage.wordpress.com/webcasts/>

### Call to Order & Establishment of Quorum

#### Board Members

John Y. Cha, DPM, President  
Michael A. Zapf, DPM, Vice-President  
Kristina M. Dixon, MBA  
Dianne Trujillo Elliot  
Neil Mansdorf, DPM  
Judith Manzi, DPM  
Melodi Masaniai

#### Staff

Jason S. Campbell, JD, Executive Officer  
Kia-Maria Zamora, Acting Secretary

#### Board Counsel

Dianne Dobbs, Esq.



***“Boards are established to protect the people of California.” – Bus. & Prof. Code §101.6***

## CALIFORNIA BOARD OF PODIATRIC MEDICINE

### MEETING INFORMATION

This meeting will be webcast. Individuals desiring to view the meeting remotely may do so by visiting the following link:  
<http://thedcapage.wordpress.com/webcasts/>

### PUBLIC COMMENT

A member of the public may address the Board on agenda items, before or during Board or Committee consideration of the item or at the discretion of the Chair. Public comment is greatly encouraged. While the public may also address the Board on non-agenda items within the subject matter jurisdiction of the Board during the Public Comment period held at the beginning and/or end of each meeting, the Board cannot discuss or take action on any Public Comment matter raised that is not included on the agenda, except to decide whether to place the matter on the agenda of a future meeting. (G.C. 11125 and 11125.7(a)). Speakers not addressing matters within the Board's jurisdiction will be asked to conclude by the presiding officer.

### INFORMATION RELATING TO AGENDAS AND ACTIONS OF THE BOARD

Agendas for the Regular BPM Board meetings are prepared by the Executive Office and are available prior to the meeting in the Records Management Department of the Board of Podiatric Medicine and on the Internet.

### ADA REQUIREMENTS

The meeting is accessible to the physically disabled. Persons requiring disability-related accommodations, including sign language interpretation, materials in alternative formats and other accommodations are available to the public for BPM sponsored meetings and events. Providing requests at least five (5) business days in advance of the scheduled meeting date by contacting Andreia Damian at 916.263.2648, via email at [Andreia.Damian@dca.ca.gov](mailto:Andreia.Damian@dca.ca.gov) by sending a written request to the Board of Podiatric Medicine, 2005 Evergreen Street, Suite 1300, Sacramento, CA 95834-3831 will help ensure the availability of the requested accommodation.

### HELPFUL PHONE NUMBERS

Copies of Agendas or Record of Board Actions - (916) 263-2647 (Records Management Department)  
General Information/Rules of the Board - (916) 263-2650 (Executive Office)  
Internet Access to Agendas - <http://www.bpm.ca.gov/meetings/index.shtml>

**NOTE: ACTION MAY BE TAKEN ON ANY ITEM IDENTIFIED ON THE AGENDA UNLESS LISTED AS INFORMATIONAL ONLY.**

## **AGENDA ITEMS**

1. Call to Order & Establishment of Quorum
2. Chair's **Welcome and Report**.
3. STATEMENT on **public comment and PUBLIC COMMENT on non-agenda items** within the Board's subject matter jurisdiction.
4. APPROVE [Minutes of the Regular Board Meeting held Nov 4, 2015](#).
5. RECEIVE Executive Officer's Report
  - A. [Quarterly Budget](#) Update – Kathleen Cooper
  - B. [Enforcement Program](#) Update – Jason S. Campbell
  - C. [Licensing Program](#) Update – Jason S. Campbell
  - D. [Legislative Program](#) Update – Kathleen Cooper
  - E. [Public Outreach](#) Update – Jason S. Campbell
6. STATUS REPORT regarding [action planning process and progress toward completion of objectives](#) contained in the 2015-2018 BPM Strategic Plan. – Jason S. Campbell
7. DISCUSSION AND CONSIDERATION of recommendation for approval of [non-substantive change without regulatory effect to section Title 16, C.C.R., section 1399.696\(c\)\(61\) of Podiatric Medicine Regulations](#) recognizing authority to issue Citations and Fines for failure to produce documents. – Kathleen Cooper
8. DISCUSSION AND CONSIDERATION of [legislative proposal removing the Medical Board of California \(MBC\) as the doctor licensing board responsible for issuing certificates to practice podiatric medicine](#) as proposed by MBC.
9. DISCUSSION AND CONSIDERATION to adopt [Board Administrative Procedures Manual](#). – Jason S. Campbell
10. DISCUSSION AND PREPARATION for [2016 Sunset Review Hearing](#) scheduled before the Joint Committee on Wednesday, March 9, 2016. – Jason S. Campbell
11. SUGGESTIONS of **agenda items for future meetings**.

ADJOURNMENT